

Qualification and Skills Policy

(For Limited Registration)

POL5

1. Purpose

This policy outlines the qualification and skills requirements that must be met in order for Limited Registration to be granted by the Teacher Registration Board of Western Australia (Board).

This policy does not address the qualification requirements for Full, Provisional and Non-Practising Registration, which are the subject of a separate policy (*Qualification Policy*).

2. Scope

This policy applies to all applications for Limited Registration made to the Board.

3. Background

The Board operates within the authority of the *Teacher Registration Act 2012* (the Act).

The Act prescribes the requirements for the teacher registration scheme and the powers of the Board in exercising its functions in relation to these matters.

A nominee for Limited Registration must have an offer of a teaching position and meet several other criteria outlined in section 17 of the Act and the *Teacher Registration (General) Regulations 2012* (Regulations) 11 and 12.

Regulation 12 deals particularly with the qualifications or skills that must be demonstrated by a nominee for the grant of Limited Registration. Regulation 12(2) states:

12(2) *For the purposes of section 17(d) of the Act, a nominee offered a teaching position must meet one of the following requirements —*

- (a) *the nominee holds a qualification that is, in the Board's opinion, a teaching qualification;*
- (b) *the nominee holds a higher education award or an overseas higher education award that is, in the Board's opinion, relevant to the teaching position;*
- (c) *the nominee has, in the opinion of the Board, expertise or skills in a subject relevant to the teaching position;*
- (d) *the nominee is currently enrolled in an accredited initial teacher education program delivered in a manner approved by the Board for the purposes of this paragraph;*
- (e) *the nominee has successfully completed all of the course requirements for, but has not yet received, a teaching qualification —*
 - (i) *from an accredited initial teacher education program; or*
 - (ii) *that the Board recognises as equivalent to the qualification referred to in subparagraph (i).*

A nominee may also meet the qualification and skills requirement for Limited Registration if the nominee is a person who:

- (a) is actively working towards an early childhood teaching qualification; and
- (b) provides the approved documentary evidence that -
 - (i) the person has completed at least 50 per cent of the course; or
 - (ii) holds an approved diploma level education and care qualification.¹

4. Definitions

Applicant	The applicant is the employer – the person responsible for appointing, employing or engaging registered teachers at the educational institution or giving registered teachers permission to teach at the educational institution.
Nominee	A nominee is a person nominated by an employer for a teaching position at an educational institution under Limited Registration.

5. Policy

In order to be granted Limited Registration, a nominee must meet one of the following criteria with regard to qualifications, skills or expertise.

5.1 The nominee holds a teaching qualification

The teaching qualification need not be an accredited initial teacher education (ITE) program or its equivalent. It must, however, be determined by the Board to be a “teaching qualification”. A teaching qualification for the purposes of this provision is a formal qualification which contains a professional teacher training component consisting of at least six months of full-time study.

A copy of the teaching qualification and the final academic transcript for the qualification should be submitted.

5.2 The nominee holds a higher education qualification from an Australian or overseas higher education institution that is, in the Board’s opinion, relevant to the teaching position

The qualification does not need to be a teaching qualification. It must be a qualification from an Australian or overseas higher education institution, and it must be considered by the Board to contain content relevant to the teaching position. The qualification must consist of at least six months of full-time study.

A qualification is relevant if it has a logical and reasonable connection to the teaching position. It is not a requirement for the qualification to be essential to the teaching position.

¹ Education and Care Services National Regulations 2012 - Regulation 242(2)

A teaching position is a position which requires a person to teach in a school, kindergarten, child care centre or detention centre.

A copy of the qualification and the final academic transcript for the qualification should be submitted.

5.3 The nominee has, in the opinion of the Board, expertise or skills in a subject relevant to the teaching position

No formal qualifications are required to be submitted. However, the application should contain some evidence that the criterion is met. Where the applicant states that in their view the nominee holds the requisite skills or expertise, provides a reason for that view, and these skills and expertise can be seen to have a reasonable and logical connection to the teaching position, then the criteria would generally be met.

This provision would also include relevant formal qualifications conferred by non-university institutions.

Where qualifications or periods of study are relied upon to demonstrate relevant expertise of skills, a copy of any qualifications and academic transcript for the qualification/s and/or study should be submitted.

5.4 The nominee is currently enrolled in an accredited initial teacher education programme delivered in a manner approved by the Board

This criterion is specifically for alternative pathways² to teaching aimed at students who are enrolled in an accredited ITE program which allows a student to be employed as a teacher in a school while simultaneously studying.

5.5 The nominee has successfully completed all of the course requirements for, but has not yet received a teaching qualification from an accredited initial teacher education program or equivalent

This allows for accredited ITE programme students who have completed all course requirements but have not yet received a graduation parchment to apply for Limited Registration. It also applies to students who have completed all course requirements of a program which is considered by the Board to be equivalent to an accredited ITE program. A course completion letter or other satisfactory evidence is required to demonstrate completion of the course.

A current list of accredited ITE programmes can be found on the [Australian Institute for Teaching and School Leadership \(AITSL\) website](#).

5.6 The nominee is a person who is actively working towards an early childhood teaching qualification and provides documentary evidence that they have completed at least 50 percent of the course or holds an approved diploma level education and care qualification

This relates to applications for Limited Registration in respect of a teaching position in an education and care service.

² *Teach for Australia* is one such alternative pathway program.

A current list of early childhood teaching qualifications and diploma level education and care qualifications can be found on the [Australian Children's Education and Care Quality Authority \(ACECQA\) website](#).

“Actively working towards”³ an early childhood teaching qualification means that the nominee must be enrolled in and must have commenced the course for the qualification. The nominee must be making satisfactory progress towards completion of the course and be meeting the requirements for maintaining enrolment in the course. It is expected that the application will include a letter or some other form of acceptable evidence from the institution indicating that the nominee is enrolled and making satisfactory progress.

In addition, the nominee must have completed at least 50 percent of the course or hold an approved diploma level education and care qualification. Acceptable evidence would include a letter from the institution confirming that the nominee has successfully completed at least half of the required units for the award, or a transcript, statement of attainment or other acceptable documentation demonstrating completion of at least a diploma level education and care qualification.

A list of approved diploma level qualifications can be found on the [ACECQA website](#).

6. Supporting information

- [Teacher Registration Act 2012](#)
- [Teacher Registration \(General\) Regulations 2012](#)
- [Education and Care Services National Regulations 2012](#)

7. Change History

Approved	Version	Details	Approved By
16/5/2013	1	New policy issued	Board
18/10/2023	2	Updated to align with the amended Act	Board
Next Review Date		3 years	

³ *Education and Care Services National Regulations 2012 – Regulation 10*