

Exceptional circumstances - English language

Request

Use this form to request the Teacher Registration Board of Western Australia (TRBWA) to consider any exceptional circumstances in relation to the English language requirements for registration.

The exceptional circumstances provision is intended for applicants with such a high level of English language proficiency that it would be unreasonable and unnecessary to require them to complete a formal English proficiency test (such as IELTS).

The exceptional circumstances provision is generally intended to address the rare circumstances where a native or near-native English language user has not completed their teacher education in one of the prescribed English-speaking countries.

Personal details			
Title (<input checked="" type="checkbox"/>) <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss Other _____			
Given name			
Middle name(s)			
Family name/surname			
Preferred name			
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other/unknown		Date of birth (dd/mm/yyyy) / /	
<p>Other names by which I am or ever have been known including: <i>Alias (A), name change by Marriage (M) or previous name, changed by Change of Name Certificate by Department of Birth, Deaths and Marriages (P)</i> (please <input checked="" type="checkbox"/> beside each other name).</p> <p>If more room is required, list on a separate sheet. Please sign and send the sheet with this application form.</p> <p>Additional sheet included? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<input type="checkbox"/> A <input type="checkbox"/> M <input type="checkbox"/> P	(Family name/surname)	(Given name and other names)	
<input type="checkbox"/> A <input type="checkbox"/> M <input type="checkbox"/> P	(Family name/surname)	(Given name and other names)	
<input type="checkbox"/> A <input type="checkbox"/> M <input type="checkbox"/> P	(Family name/surname)	(Given name and other names)	
Address information			
Current postal address (No/Street)			
Country	Suburb	State	Postcode
Contact details			
Preferred contact number <input type="checkbox"/> Mobile or <input type="checkbox"/> Landline			
Mobile		Landline	
Preferred email address			
Alternate email address			
<p>Please note: The TRBWA will use this email address as your registered email address for contact purposes. During the application process it is your responsibility to inform the TRBWA of any changes to your contact details.</p>			

Exceptional circumstances

Exceptional circumstances may be considered to exist when it is abundantly clear that a person's English language proficiency is at such a high level that to require a demonstration of their English language proficiency through a formal test of English would be unnecessary and unreasonable.

When considering whether exceptional circumstances exist, the Board will have regard to all factors and supporting evidence relevant to the question of an applicant's English language. This may include, but is not limited to, information relating to a person's educational and employment history in an English-speaking environment, references attesting to the applicant's level of English language and interactions with the applicant during the application process.

Please complete this form and include any supporting evidence to demonstrate your English language capacity. You may wish to consider the following non-exhaustive list of suggested documents/evidence that you may support your application:

- Request for consideration of exceptional circumstances (form)
- IELTS/PEAT test results (older than 2 yrs)
- Other English language test results
- Letter/statement explaining why you are of the view that exceptional circumstances exist in your case
- Curriculum Vitae/Resume
- References from employer(s) and others attesting to English language proficiency
- Evidence of study completed in English
- Statements/information from academic institutions confirming study in the English language
- Professional learning and development completed with a focus on English language
- Any other documents and evidence that may be relevant to the demonstration of your English language proficiency.

Assessment information					
Country of birth:					
Language/s spoken at home:					
Have you ever completed an IELTS or PEAT English language assessment? If yes, please record the date of the assessment and each of your scores:					
IELTS test					
Date	Academic or General test (☑)	Speaking	Listening	Reading	Writing
	<input type="checkbox"/> Academic <input type="checkbox"/> Generic				
	<input type="checkbox"/> Academic <input type="checkbox"/> Generic				
	<input type="checkbox"/> Academic <input type="checkbox"/> Generic				
Evidence required: Attach a copy of the assessment, if any, to this request.					

PEAT test (older than 2 years)				
Date	Speaking	Listening	Reading	Writing

Evidence required: Attach a copy of the assessment, if any, to this request.

Primary and secondary schooling undertaken in English					
School	Country	Year attended	Year level(s) attended	Primary language of instruction	Other language/s of instruction

Evidence required: Attach a copy of your school records indicating that schooling was undertaken in the English language.

Higher education studies undertaken in English					
Qualification	Institution	Country	Year attended	Primary language of instruction	Other language/s of instruction

Employment (teaching and other) in an English speaking environment

Type of employment	Country of Employment	Employed between (dates)	Primary language used	Other language/s

Evidence required: attach copies of evidence to support your employment in an English speaking environment.

Other supporting information

Please provide any additional information you would like the TRBWA to take into account when considering this request (attach additional sheets if needed and copies of any supporting documentation).

Applicant's declaration

I, _____

Full name

of _____

Address

Occupation

sincerely declare that the information I have provided in this application is complete, true and correct.

Signature _____ Date ____/____/____

Sign Here

Lodging this request

By email

info@trb.education.wa.edu.au

By post

The application form together with the payment of fees may be mailed to:

Teacher Registration Board of Western Australia
PO Box 3009
EAST PERTH WA 6892

To help ensure your application is received you may wish to consider using Registered Post.

In person

The application form and payment of fees may be hand delivered to:

Teacher Registration Board of Western Australia
151 Royal Street
EAST PERTH WA 6004

Office hours: Mon to Fri 8.30am - 4.30pm

Information about the TRBWA office location is available on the TRBWA website:

<http://www.trb.wa.gov.au/Pages/contactus.aspx>