

Limited Registration: Qualification and Skills Policy

1. Purpose

This policy outlines the qualification and skills requirements for an application for Limited Registration to the Teacher Registration Board of Western Australia (TRBWA). This policy does not address the qualification requirements for Full, Provisional and Non-Practising Registration, which is the subject a separate policy (*Registration - Qualifications Policy*).

2. Scope

This policy applies to the qualification and skills requirements for all applications for Limited Registration to the TRBWA.

This policy applies to all TRBWA staff and Board members involved in the registration and regulation of teachers in Western Australia.

3. Background

The applicant for Limited Registration is the employer, in particular the person or entity who made the offer of a teaching position to a nominee. The nominee in the application is the person seeking registration to teach.

A nominee for Limited Registration must have an offer of a teaching position and meet several other criteria (section 17 of the Act and general regulations 11-12).

Regulation 12 deals particularly with the qualifications or skills that must be demonstrated by a nominee for the grant of Limited Registration. Regulation 12(2) states:

12(2) For the purposes of section 17(d) of the Act, a nominee offered a teaching position is to meet one of the following requirements —

- (a) the nominee —*
 - (i) holds a qualification that is, in the Board's opinion, a teaching qualification; and*
 - (ii) meets the professional standards approved by the Board for full or provisional registration, or has done so within the previous 5 years;*
- (b) the nominee holds a qualification from an Australian university or an overseas university that is, in the Board's opinion, relevant to the teaching position;*
- (c) the nominee has, in the opinion of the Board, expertise or skills in a subject relevant to the teaching position;*
- (d) the nominee is currently enrolled in an accredited initial teacher education programme delivered in a manner approved by the Board for the purposes of this paragraph;*

- (e) *the nominee has successfully completed all of the course requirements for, but has not yet received, a teaching qualification from an accredited initial teacher education programme.*

In addition, and pursuant to Regulation 31, for the first 18 months from commencement of the Act until 6 June 2014, a nominee may meet the qualification and skills requirement for Limited Registration if the nominee is a person who:

- (a) *is actively working towards an early childhood teaching qualification; and*
(b) *provides the approved documentary evidence that-*
(i) *the person has completed at least 50 per cent of the course; or*
(ii) *holds an approved diploma level education and care qualification.*¹

4. Definitions

Teaching qualification	A teaching qualification for the purposes of this provision is a formal qualification which contains a professional teacher training component consisting of a least six months of full time study
Applicant	An applicant for Limited Registration is an employer, in particular the person or entity who made the offer of a teaching post to a nominee
Nominee	A nominee in the application is the person seeking registration to teach

5. Policy

In order to be granted Limited Registration a nominee must meet one of the following criteria with regard to qualifications, skills or expertise.

5.1 The nominee holds a teaching qualification and meets the professional standards for Full Registration or Provisional Registration (or has met the standards within the 5 years prior to application)

The teaching qualification need not be an accredited initial teacher education program (ITE) or its equivalent. It must, however, be determined by the Board to be a “teaching qualification”. A teaching qualification for the purposes of this provision is a formal qualification which contains a professional teacher training component consisting of at least six months of full time study.

In order to meet this criterion, the nominee must also demonstrate that they meet the Professional Standards for Full or Provisional Registration or have done so within the past 5 years.

A nominee may demonstrate that he or she has met the Professional Standards for Teachers in Western Australia or the National Professional Standards for Teachers as they are the same in material respects.

5.2 The nominee holds a qualification from an Australian university or an overseas university that is, in the Board’s opinion, relevant to the teaching position

The qualification does not need to be a teaching qualification. It must be a qualification from an Australian or overseas university, and it must be deemed by the TRBWA to be relevant to the teaching position. A qualification from a registered higher education institution which is not a university would not qualify under this section.

¹ EDUCATION AND CARE SERVICES NATIONAL REGULATIONS - REG 242(2)

A qualification is relevant if it has a logical and reasonable connection to the teaching position. It is not a requirement for the qualification to be essential to the teaching position.

A teaching position is a position which requires a person to teach² in a school, kindergarten, child care centre or detention centre.

A certified copy of the academic transcript for the qualification must be submitted.

5.3 The nominee has, in the opinion of the Board, expertise or skills in a subject relevant to the teaching position

No formal qualifications are required to be submitted. However the application should contain some evidence that the criterion is met. Where the applicant states that in his/her view the nominee holds the requisite skills or expertise, provides a reason for that view, and these skills and expertise can be seen to be relevant to the teaching position, then the criteria would generally be met.

The TRBWA may require the submission of additional evidence in order to be satisfied that the nominee has required expertise or skills.

This provision would also include relevant formal qualifications conferred by non-university institutions.

A certified copy of any relevant academic transcript and/or a reference from a person with the capacity, experience and relevant knowledge to make a judgement about the nominee's expertise or skills should be submitted with the application. In most cases the reference would be provided by the school principal or employer.

5.4 The nominee is currently enrolled in an accredited initial teacher education programme delivered in a manner approved by the Board

This criterion is specifically for alternative pathways³ to teaching aimed at students who are enrolled in an accredited ITE program which allows a student to be employed as a teacher in a school while simultaneously studying.

5.5 The nominee has successfully completed all of the course requirements for, but has not yet received a teaching qualification from an accredited initial teacher education programme.

This allows for accredited ITE programme students who have completed all course requirements but have not yet received a graduation parchment to apply for Limited Registration. A course completion letter or other satisfactory evidence is required to demonstrate completion of the course.

A current list of accredited ITE programmes can be found on the Australian Institute for Teaching and School Leadership (AITSL) website.

5.6 The nominee is a person who is actively working towards an early childhood teaching qualification and provides documentary evidence that he/she has completed at least 50 percent of the course or holds an approved diploma level education and care qualification (Transitional provision available until 6 June 2014)

This is available in relation to applications lodged up to 6 June 2014.

A current list of early childhood teaching qualifications can be found on the Australian Children's Education and Care Quality Authority (ACECQA) website.

² As defined in s.3 of the Act

³ Teach for Australia and Teach Next are two such alternative pathway programs. No programmes under this provision have been approved by the Board.

“Actively working towards”⁴ means that nominee must be enrolled in and must have commenced the course for the qualification. The nominee must be making satisfactory progress towards completion of the course and be meeting the requirements for maintaining enrolment in the course. It is expected that the application will include a letter or some other form of acceptable evidence from the institution indicating that the nominee is enrolled and making satisfactory progress.

In addition the nominee must have completed at least 50 percent of the course or hold an approved diploma level education and care qualification. Acceptable evidence would include a letter from the institution confirming that the nominee has successfully completed at least half of the required units for the award, or a transcript, statement of attainment or other acceptable documentation demonstrating completion of at least a diploma level education and care qualification.

A list of approved diploma level qualifications can be found on the ACECQA website.

6. Supporting information

- *Teacher Registration Act 2012*
- *Teacher Registration (General) Regulations 2012*
- *Education and Care Services National Regulations 2012*

7. Change History

Approved	Version	Details	Approved By
16/5/2013	1	New Policy Issued	Board
Next Review Date		16/5/2015	

⁴ Education and Care Services National Regulations 2012 - REG 10