

# Request for Cancellation of Registration

**This form is to be used by teachers wishing to cancel their registration.**

Section 28 of the *Teacher Registration Act 2012* (the Act) provides for the Board to cancel the registration of a teacher at their written request.

In order to ensure that teachers are fully informed before making the decision to cancel their registration, the Board has provided this form for teachers to print, complete, sign and submit to the TRBWA if they want their registration cancelled.

Please send your completed and signed form to the TRBWA:

- By post  
TRBWA  
PO Box 1416,  
OSBORNE PARK DC WA 6916
- Or
- By email  
[info@trb.wa.gov.au](mailto:info@trb.wa.gov.au)

## Having a break from teaching?

If you currently hold Full Registration or Provisional Registration, and do not intend to teach for a period of time, you may consider [applying to move to the Non-Practising Registration](#) category rather than cancelling your registration. Non-Practising allows you to retain teacher registration with the TRBWA indefinitely as long as you are not teaching, continue to pay the annual fee and comply with your obligations as a registered teacher.

## Request to Cancel Registration

I \_\_\_\_\_ (full name clearly printed)

of \_\_\_\_\_ (address clearly printed)

confirm as follows:

My TRBWA registration number is \_\_\_\_\_ (registration number clearly printed)

I understand that I must not teach in an educational venue in Western Australia unless I am a registered teacher and that the penalty which may be imposed on an unregistered teacher who teaches in an educational venue is \$5,000 for the first offence and \$20,000 for a second or subsequent offence. (Section 6 of the Act)

I wish to cancel my registration with effect from \_\_\_\_\_ (date)

Reason for request to cancel registration

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Telephone: \_\_\_\_\_ (home) \_\_\_\_\_ (mobile)

Email: \_\_\_\_\_

Signature \_\_\_\_\_ Date        /        /



***It is an offence under the Teacher Registration Act 2012 to provide a false or misleading statement.***